

# Off-Campus Study Quick Facts

**ACM & Carleton College**  
Partners in higher education since 1958.

Want more information? Go to:  
**www.acm.edu/carleton**

## WHY ACM?

**Carleton College** is one of a select number of member schools in the Associated Colleges of the Midwest (ACM) consortium. As a result, choosing an ACM program can offer you several advantages:

- An on-campus faculty advisor for every ACM program.
- Course credits which should easily transfer to your college.
- Ease in the use of Financial Aid for your program.
- No application fee to apply to ACM programs.
- A long history of students from your college attending ACM programs.

## CAMPUS APPLICATION PROCEDURES

You must complete an Off-Campus Studies (OCS) petition before you study off-campus. To be considered complete, the OCS Petition form must have:

1. Your signature
2. Your academic adviser's signature
3. Your current degree audit, which you can download from the Registrar's website or the Hub
4. The signature of the department chair of your intended major (if you submit your petition as a sophomore)

## CAMPUS DEADLINES

Your OCS Petition must be submitted to the OCS Office by the third Thursday prior to the off-campus term.

**October 1, 2009** - Application deadline for Winter 2010 programs

**January 21, 2010** - Application deadline for Spring 2010 programs

**April 15, 2010** - Application deadline for Summer/Fall 2010 programs

*(Note: ACM application deadline is prior to this date)*

## FACULTY PROGRAM ADVISORS

**Botswana** - Bereket Haileab

**Chicago Arts** - Kelly Connole

**Chicago Business, Entrepreneurship, & Society** - Mike Hemesath

**Chicago Urban Studies** - Adrienne Falcon

**Costa Rica** - Andrew Fisher

**Florence/London & Florence** - Alison Kettering

**India** - Arnab Chakladar

**Japan** - Noboru Tomonari

**Newberry Seminar** - Jessica Leiman

**Oak Ridge Science Semester** - Will Hollingsworth

**Tanzania** - Bereket Haileab

## OFF-CAMPUS STUDIES STAFF

**Helena Kaufman** - Director of Off-Campus Studies (x. 4349)

**Naomi Ziegler** - Assistant Director of Off-Campus Studies (x. 4031)

**Leslie Vanderwood** - Administrative Asst. for Off-Campus Studies (x. 4332)

## STUDENT CAMPUS COORDINATOR

**Evan Franco** - [francoe@carleton.edu](mailto:francoe@carleton.edu)

Alumnus of ACM Chicago Urban Studies program, Fall 2008