

# Off-Campus Study Quick Facts

**ACM & Carleton College**  
Partners in higher education since 1958.

## WHY ACM?

**Carleton College** is one of 14 schools that form the Associated Colleges of the Midwest (ACM). ACM programs can offer you several advantages:

- A campus faculty advisor for every ACM program.
- An academic curriculum grounded in the liberal arts and sciences.
- Programs that are small in size, with other students from similar colleges.
- Course credits which should easily transfer to your college.
- Ease in the use of Financial Aid, with no ACM program application fee.
- A long history of students from your college attending ACM programs.

## CAMPUS APPLICATION PROCEDURES

You must complete an Off-Campus Studies (OCS) petition before you study off-campus. To be considered complete, the OCS Petition form must have:

1. Your signature
2. Your academic adviser's signature
3. Your current degree audit, which you can download from the Registrar's website or the Hub
4. The signature of the department chair of your intended major (if you submit your petition as a sophomore)

## CAMPUS DEADLINES

Your OCS Petition must be submitted to the OCS Office by the third Thursday prior to the off-campus term.

**September 30, 2010** - Application deadline for Winter 2011 programs

**January 20, 2011** - Application deadline for Spring 2011 programs

**April 14, 2011** - Application deadline for Summer/Fall 2011 programs

*(Note: ACM application deadline is prior to this date)*

## FACULTY PROGRAM ADVISORS

**Botswana** - Bereket Haileab

**Brazil** - Tsegaye Nega & Al Montero

**Chicago Arts** - Nikki Melville

**Chicago Business, Entrepreneurship, & Society** - Mike Hemesath

**Chicago Urban Studies** - Adrienne Falcon

**Costa Rica** - Andrew Fisher

**Florence/London & Florence** - Alison Kettering

**India** - Arnab Chakladar

**Japan** - Katie Sparling & Noboru Tomonari

**Newberry Seminar** - Jessica Leiman

**Oak Ridge Science Semester** - Will Hollingsworth

**Tanzania** - Bereket Haileab

## OFF-CAMPUS STUDIES STAFF

**Helena Kaufman** - Director of Off-Campus Studies (x. 4349)

**Naomi Ziegler** - Assistant Director of Off-Campus Studies (x. 4031)

**Leslie Vanderwood** - Program Coordinator (x. 4332)

**Sean Green** - Administrative Asst. for Off-Campus Studies (x. 4332)

## STUDENT CAMPUS COORDINATOR

**Mariko Conner** - [connerm@carleton.edu](mailto:connerm@carleton.edu)

Alumna of ACM Florence program, Winter 2010

For more information, go to:  
[www.acm.edu/carleton](http://www.acm.edu/carleton)